

**STARTUP ECO TRAINING FIRMS**

**PROJECT MEETING- ROMANIA**

DAY	TIME	ACTIVITIES	PERSON IN CHARGE
Tuesday, 6 <sup>th</sup> of December	9.30 – 12.00	<b>1. Speech</b> – LIIS Principal <b>2. Welcome</b> – Project coordinator <b>3. Presentation of partner schools - 30 min</b> <b>4. Visit</b> – Museum of „Al. I Cuza” University	Ada Zvîncă, Marlen Rados Cristina Timofte, Director Carmen Losonczy, Popa Lăcrămioara
	14.00- 15.00	<b>“ Al.I.Cuza” University</b> <b>The Hall of Lost Steps</b>	
	15.00- 18.00	<b>Workshop – The Central University Library</b>	Marlen Rados
		<b>1. Project presentation</b>	Lăcrămioara Popa
		2. Establishing <b>the rules</b> to follow during the project 3. Agreeing the <b>communication channels</b> <b>4. Risk analysis</b>	Ada Zvîncă, Narcisa Adochiei, Lăcrămioara Popa
5. <b>Project agenda</b> – to prepare 6. <b>Responsibilities</b> – to agree	Narcisa Adochiei		
Wednesday 7 <sup>th</sup> of December	9.00 – 12.00	<b>Workshop</b> <b>1. Project Website</b>	Lăcrămioara Popa, Narcisa Adochiei, Lăcrămioara Tufescu
		<b>2. Support materials</b>	Lăcrămioara Tufescu Marlen Rados
		<b>3. Dictionary</b>	Narcisa Adochiei
		<b>4. Business-good practice guide</b> <b>5. Monitoring and evaluation grids</b>	Lăcrămioara Popa, Cristina Timofte
Thursday, 9 <sup>th</sup> of December	10.00 – 12.00	<b>1. Evaluation</b> of the Project Meeting <b>2. Visit to the City Hall</b>	Lăcrămioara Popa, Marlen Rados
	12.00- 14.00	<b>3. Visit to the Palace of Culture (optional)</b>	Lăcrămioara Tufescu, Cristina Timofte